

## MO-15 Security Alert

In the event an occurrence has happened on the site that would affect the Residents' personal safety or the safety of their property and a notice to all residents would prevent a reoccurrence of the incident, a Security Alert Form is to be issued to all residents of the apartments.

Examples of this would be:

- Burglaries
- Rape
- Drive-by shootings
- Vandalism to the apartments/resident's property
- Suspicious persons on the property

See Security Disclosure Policy for instructions. This form is only a guideline. Managers can write a more personal notice if desired.

All Security Alert notices must be approved by your Supervisor before distribution.

The Manager shall keep a file on all incidents reported to the office regardless of whether a Security Alert Form was issued to the Residents.

These incident forms are to be available to any prospective resident or current resident.